

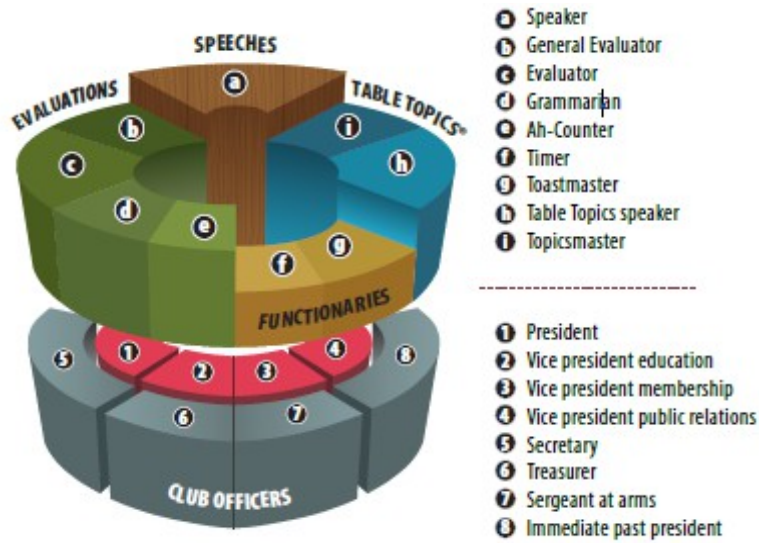


Saitama Toastmasters Club

Rainbow Magazine 2016-2017



SAITAMA TOASTMASTERS CLUB ANATOMY



PRESIDENT

Roberto, Rabbini

VICE PRESIDENT EDUCATION

Okiharu, Ryoichi

VICE PRESIDENT MEMBERSHIP

Nozawa, Masaharu

VICE PRESIDENT PUBLIC RELATIONS

Jamali, Zillur Rahman

SECRETARY

Hirose, Makiko

TREASURER

Kurobe, Naoyuki

SERGEANT OF ARMS

Okamura, Shigeki

IMMEDIATE PAST PRESIDENT

Sekine, Satoe

PRESIDENT

Roberto, Rabbini



CLUB CONSTITUTION FOR CLUBS OF TOASTMASTERS INTERNATIONAL

Article VII: Duties of Officers, Section 1

The club president is the chief executive officer of this club and is responsible for fulfilling the mission of this club. The president presides at meetings of this club and the club executive committee, appoints all committees and has general supervision of the operation of this club. The president shall be an ex officio member of all committees of this club except the club nominating committee and shall serve as one of this club's representatives on the area and district councils. The president shall transmit to this club for its approval or disapproval all ideas and plans proposed by the area and district councils which may affect this club or its individual members; and shall take no action binding upon this club without either specific prior authorization or subsequent ratification by this club.

I am very happy and honoured to take this role and I shall do my best to fulfill its responsibilities. Our club is moving forward and growing and helping its members on their journey of personal development.

The President serves as the general liaison person between the club and Toastmasters International. His / her specific duties include the following

- # Plans and follows up on goals set by the club.

- # Ensures that officer changes and membership renewals are sent to the World Headquarters in time

- # Encourages all officers to go to training and gives information when and where the training sessions are held

- # Informs members about workshops, contests and other events in the District

- # Goes to autumn and/or spring conference to vote on District issues. Arranges a proxy if unable to attend

I shall see to the best of my ability that these duties are fulfilled.

Come and join us for a fun evening of interesting speeches and character building public speaking. You will not be disappointed and in fact, may find many hidden treasures. You can succeed in anything you do. Napoleon Hill said to define your dream and get a burning desire for its achievement. Do you want to be a better public speaker? Do you want more confidence in presenting ideas and opinions? Have you defined your dream yet?

I look forward to seeing you at a future meeting.

VICE PRESIDENT EDUCATION

Okiharu, Ryoichi



CLUB CONSTITUTION FOR CLUBS OF TOASTMASTERS INTERNATIONAL

Article VII: Duties of Officers, Section 2

The vice president education is the second ranking club officer and is responsible for planning, organizing and directing a club program which meets the Educational needs of the individual members. The vice president education chairs the education committee. The vice president education also serves as one of this club's representatives on the area and district councils and shall take no action binding upon this club without either specific prior authorization or Subsequent ratification by this club.

As vice president education, I schedule members' speeches and projects and serve as a resource for questions about education awards, speech contests, and the mentor program. I assume this role an important source of Toastmasters knowledge for club members, and it is my job to become familiar with all aspects of the Toastmasters educational program.

At first, I have issued this summer:

- 1) Preliminary Guidebook for new member
- 2) Comprehensive Guidebook for Saitama TMC members, for better understanding of Toastmasters ABC.

Besides, I challenged "Easy-Speak" for assisting ToD's role so that it would be much familiar with our members.

Immediately after the regular meeting, you may get its report based on Easy-Speak.

This Easy-Speak is quite useful tools for us to keep the meeting records for CC and CL award progress of each member.

Hope that you would contact me at any time when you may have any trouble in Toastmasters life.

Take is easy!

VICE PRESIDENT MEMBERSHIP

Nozawa, Masaharu



CLUB CONSTITUTION FOR CLUBS OF TOASTMASTERS INTERNATIONAL

Article VII: Duties of Officers, Section 3

The vice president membership is the third ranking club officer and is responsible for planning, organizing and directing a program that ensures individual Member retention and growth in club individual membership. The vice president membership chairs the membership committee. The vice president membership serves as one of this club's representatives on the area council and shall take no action binding upon this club without either specific prior authorization or subsequent ratification by this club.

It is my great honour to take this challenging role. I have been a member of Saitama Toastmaster club for nearly three years and this is my second year of serving as the officer.

I shall do my best to contribute to further development of our club to the full extent of my ability.

I am happy to get involved with the following duties :

- * Properly maintain our membership in encouraging manner.
- * Positively entice the potential observers to watch our activity and join us.
- * Actively help new members comfortably ride on the rail.
- * Regularly update our roster.

I am always feeling happy to be a part of the enthusiastic team by sharing our common objective, that is to say, enhancing communication skills.

Now, let's enjoy brushing up our skills together !

VICE PRESIDENT PUBLIC RELATIONS

Jamali, Zillur Rahman



CLUB CONSTITUTION FOR CLUBS OF TOASTMASTERS INTERNATIONAL

Article VII: Duties of Officers, Section 4

The vice president public relations is the fourth ranking club officer and is Responsible for developing and directing a publicity program that informs individual members and the general public about Toastmasters International. The vice president public relations chairs the public relations committee.

Its about 3 years I am in toastmasters club. I am really very happy & enjoy each of the activities as a member of the club.

And I am really glad to be a club officer member & in the same time I feel proud to be vice president public relation.

I found lot of activities to do and contribute to the club through this responsibility.

And my challenge is to create some ongoing cutting edge social page for Saitama Toastmasters Club.

And my aim is to create Facebook page so that we can highlight club activities in more easy & communicative way and also spread STMC activity more.

In the same time I would like to create an youtube channel to archive & spread our speeches and take our club one step ahead to international level

SECRETARY

Hirose, Makiko



Hello, everyone. In this term I am to serve as Secretary.

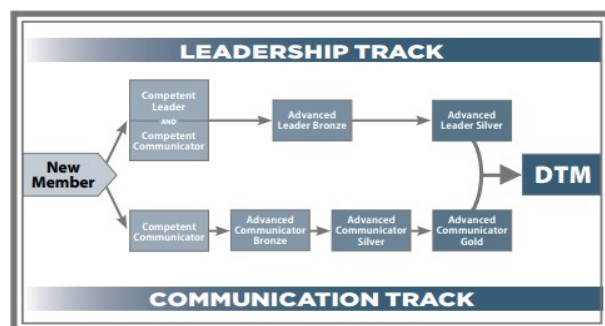
I am one of the founding members and have worked as an officer several times. Many years have passed since then, and many things have changed. I learn a lot and enjoy Toastmasters activities much more working as an officer.

This year I would do my best as a Secretary, refreshing my Toastmasters career.

CLUB CONSTITUTION FOR CLUBS OF TOASTMASTERS INTERNATIONAL

Article VII: Duties of Officers, Section 5

The club secretary is responsible for club records and correspondence. The club secretary has custody of the club's charter, constitution and bylaws and all other records and documents of this club; keeps an accurate record of the meetings and activities of this club and of the club executive committee; maintains an accurate and complete roster of individual members of this club, including the address and status of each individual member; and transmits the same to the successor in office. The club secretary provides notices of meetings as required by this constitution and immediately notifies World Headquarters of Toastmasters International of any change in the roster of individual members.



TREASURER

Kurobe, Naoyuki



CLUB CONSTITUTION FOR CLUBS OF TOASTMASTERS INTERNATIONAL

Article VII: Duties of Officers, Section 6

The treasurer is responsible for club financial policies, procedures and controls. The club treasurer receives and disburses, with the approval of this club, all club funds; pays to Toastmasters International all financial obligations of this club as they come due; and keeps an accurate account of all transactions. The club treasurer shall make financial reports to this club and to the club executive Committee quarterly and upon request and shall transmit the accounts and all undistributed funds to the successor in office at the end of the club treasurer's term.

I am delighted to serve as a treasurer of Saitama Toastmasters Club and I shall do my best to support and promote club activity by managing financial matters in accurate and efficient manner. I am determined to manage the club's financial health by collecting dues, paying bills and tracking financial status to maintain the club in good standing status

My responsibility as a treasure is as mentioned below.

- To reconcile a bank passbook, cash in hand, statements from the headquarter and other relevant information on regular basis.
- To notify all members of due collection dates before the start of new half-year term and start collecting due, ¥6,000 from each registered member and ¥2,000 from each new member as entry fee together with regular due.
- To pay a half-year due, US\$45 per member and US\$20 per new member as entry fee together with regular due to the head quarter of Toastmasters Club in U.S.A.
- To reimburse all expenses to members who made advance payments for goods and services for the club activity as soon as receipts are submitted to a treasurer.
- To issue receipts for due payment and other payment for club activity such as party fee and so on.
- To issue a finance report at the end of the year to report the financial status of the club to all members for their audit.

I will perform it to the best of my abilities.

SERGEANT AT ARMS

Okamura, Shigeki



CLUB CONSTITUTION FOR CLUBS OF TOASTMASTERS INTERNATIONAL

Article VII: Duties of Officers, Section 7

The sergeant at arms is responsible for club property management, meeting room preparation and hospitality. The sergeant at arms chairs the social and reception committee.

My motivation to join the club is to give myself some pressure after start working on my own. Making speeches in front of audience is obviously a lot of pressure, which turns to be great sense of fulfillment if successful, or frustration if unsuccessful. In either way, it motivates me to improve. Obviously, these opportunities are provided by participations and voluntary works of the club, which I also enjoy to do. Listening to other members make speeches is a lot of fun and helping the organization to work is another opportunity to put yourself in a position to improve. Ever since I joined the club 2 years ago, I learned a lot and was valuable time to spend.



IMMEDIATE PAST PRESIDENT

Sekine, Satoe

It is funny when you meet someone for the first time you can talk with him/her very friendly. Yes, that's because he/she is a member of TMC. I experienced this so many times, especially when I was President of STMC.

They say you can learn leadership besides English at TMC. But I feel there is a lot more important that you can learn. I say it is something that inspires you to go forward to make yourself better.

Toastmaster's journey is just began, let's make STMC a better place.





Saitama Toastmasters Club



New Year Party

2011

Outline:

Date & Time :: January, 22nd (Sun.) 12:30 p.m. - 15:30 p.m.

Venue :: Clover Room, Urawa Isetan Department Store, 7F

Fee: @ 3,000

Program

12:15- 12:30 :: Door Open ::

12:30 :: Greeting :: Party Chair TM Jamali

:: Opening Address & Guest Introduction:: President TM Rabbini

:: Toast:: A.D. TM Suzuki

:::::::::::::::: Lunch Time & Chatting ::::::::::::::

13:25 :: Self-introduction :: (within 1 minute each) Everyone

14:00 :: **Special Speech** :: **TM Ruskyle Howser** ::

*2010 Toastmasters Japan Champion of Public Speaking and competed in the
2010 Toastmasters International Championship of Public Speaking in Palm
Desert, California.*

14:30 :: **Game**:: **Game Master TM Okamura**

15:20 :: Closing Speech:: Past President TM Sekine

15:25 :: Group Photo :: Take Photo Everyone

15:30 :: Close:: Party Chair TM Jamali



<http://4855.toastmastersclubs.org/>